



**PSYCHOLOGISTS IN HOSPITALS  
AND HEALTH CENTRES**  
SECTION  
**PSYCHOLOGUES EN MILIEUX  
HOSPITALIERS ET EN CENTRES  
DE SANTÉ**

## EXECUTIVE COMMITTEE MEETING MINUTES

**Date: December 8 , 2025**

**Time: 12h00 –13h00 EST**

Attendees: Lesley Graff, Sean Kidd, Stephanie Greenham, Aidan O’Callahan, Jane Heintz Grove, Joseph Pellazzari, Kelsey Collimore

Regrets: Amanda Pontefract, Kerry Mothersill

1. Approval/ Additions to Agenda (All) - accepted
2. Approval of Minutes – November 3, 2025 previously distributed
3. Reports from Executive
  - a) Chair (Lesley)
    - Convention programming completed: AGM submitted; joint reception with the other 4 sections submitted by Chair of Clinical Section; the 3 speakers were secured for the featured panel session on current practices in advanced assessment, with abstract finalized by Stephanie, who is serving as moderator. Abstract and title previously circulated to the executive. Aidan worked with chair of Student Section to organize a panel session on professional psychology in the context of evolving regulatory changes. Abstract review coordinator and reviewers set up. Joe noted he has not seen link instructions yet.  
ACTION: Lesley to follow up with CPA convention staff
    - Obtained clarification on proposed CPA by law changes through member meeting in November. The low quorum is only for the meetings but votes on substantive items are held ahead of meetings electronically allowing for a much larger participation; Sections are not entities independent of CPA; the by law changes are advised by legal for clarity on a number of these aspects. If time ahead of the bylaw vote deadline, Lesley to flag the vote for section members.
    - Stephanie drafted a member benefits announcement suitable for current section or CPA members and a similar one for the larger Community of Practice members, who may or may not be CPA members  
ACTION: Lesley to send mid December via listserv ahead of CPA renewal timing; Lesley to send message to CoP members and include encouragement to join the section executive as a MAL; will provide a heads up for a national virtual townhall.

- A huge congratulations and thank you to Kerry Mothersill for leading the Canadian Psychology response paper which is now in press, and for leading the Psynopsis special issue as Guest Editor, which is also now available.
- b) Secretary- Treasurer (Jane) - deferred, information yet to be received from finance
  - c) Student Report (Aidan)
    - Student award information will be updated shortly on the website to reflect the revised terms as previously discussed with Executive.
    - For abstract reviews, graduate student Bobby can also assist if needed
    - The panel session organized jointly with the Student Section was submitted  
ACTION: Aidan to connect with Stewart to assess if can obtain more time for the panel, ensure the submission is prioritized for review, and that the session is recognized as a joint session of PHHC and Student sections.
    - Aidan may offer the Residents in health care settings webinar for pre residency students in spring 2026 as part of promoting public sector practice.
  - d) Member at Large items
    - Nothing tabled
  - e) Communications
    - Member benefits message – see Chair’s report
  - f) CPA Conflict of Interest (standing item)
    - None declared
4. Bring forward for Decision/Action
- a) Executive member openings - Chair Elect; 2 MAL (Kelsey/Joe); Student Rep?
    - Student representative term is also 2 years; Aidan was encouraged to consider renewing for a second term and will advise shortly
    - All of the executive were asked to consider colleagues who would be suitable to recruit for the upcoming positions, keeping in mind national representation. Suggestions including reviewing the member list, reviewing the CoP list and considering those on the national task force.
    - The terms of reference allow for an election ahead of the AGM which can more fully engage the section members and facilitates identifying and confirming new members before the AGM rather than at it. Votes can be via email or an online secure poll of some type. The Executive agreed this would be the optimal approach.
  - b) CPA Task force Health Sector recruitment/retention – update (Sean/Lesley)
    - The task force policy primer is a major output of the group; it is anticipated to serve as a position paper inclusive of recommendations. It has had multiple iterations and is going through final review by the group, and then need approval by the Board. There was a secondary review in light of developments with regulatory changes to ensure the key messages remained relevant and were not misinterpreted. It is anticipated it will be launched publicly, utilized as a resource by provincial associations to advocate with government regarding retention of the psychologist workforce in the health sector, and ideally would be updated periodically as a living document.
    - The task force is anticipating wrapping up in 2026, with the aim of organizing a national Psychologist Leaders in Healthcare Network . The network would include provincial association members as well, and would provide a structure to carry forward a coordinated cross jurisdictional approach to the retention and expansion issues in the public sector, through information sharing and

strategizing. Goal is to have 2 meetings in advance of the conference to frame terms of reference and establish membership and processes, with hybrid conference meeting to kick off the focus for 26/27.

- c) Community of Practice virtual town hall
  - There has not been connection with this group since early 2025. A virtual town hall early in 2026 is proposed to reconnect this group and update on task force work and Section activities.
  - ACTION: Lesley and Sean to finalize a townhall date; Lesley to circulate this information with the member benefits message.
5. New Business
  - a) Section executive 2025/26 Goals
    - Affirmed the key goals for section activity, in addition to work done to date, is to provide the virtual town hall forum, promote the positives of a career in the public health sector (includes CCPPP presentation Lesley/Sean are doing in February for current residents) and ensure a lasting structure beyond the Task Force
  - b) Ontario
    - Ottawa Morning CBC – 2 community psychologists were interviewed and brought knowledge of the CPBAO situation to the public through their interview.
    - Rally well attended in Ottawa –CHEO Interns and staff interviewed by CTV
6. Next Meeting Monday January 12 2026 at 12 CST/1 EST (note later time) (All)
7. Adjournment